



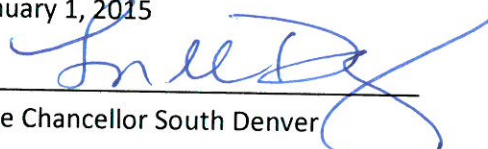
Liniger Building at CU South Denver

UNIVERSITY OF COLORADO

Liniger Building CU South Denver Facility Use Policy

Effective Date: January 1, 2015

Approved by:


 Vice Chancellor South Denver

Liniger Building CU South Denver Facility Use Policy

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I. Policy Statement

This policy is adopted in accordance with the Laws of the Regents directing the Chancellor of each campus to adopt regulations and procedures governing the use of University grounds, buildings, and facilities on each campus.

The intent of this policy is to prevent interference and material and substantial disruption of University functions or activities, promote safety, protect University property and to facilitate scheduling and management of University Facilities and/or Outdoor Spaces.

The Liniger Facility at the University of Colorado South Denver (the Facility) is primarily for use by its students, University Departments, and its patrons for activities and programs that are directly related to the basic educational, cultural, recreational, and on-site organizational activities. The use of the Facility by users other than a University Department, recognized student organization, its patrons, or enrolled University students shall be as otherwise authorized herein or by other University policy or procedure.

II. Applicability

This policy addresses use of Facility space.

III. Definitions

- a. "Academic Space" is space that is scheduled solely for purposes related to higher education by a University of Colorado school or college and is approved for scheduling by CU South Denver Staff. Event rental rates do not apply to the Academic Space. CU South Denver staff can use Academic Space at no charge for activities related to CU South Denver. Event activities within the Academic Space do not qualify for the Academic Space rate.
- b. "Banner" means any sign, pennant, banner, flag, or other posting that is 8½" by 11" or larger.
- c. "Camping" means a reasonable appearance, in light of all the circumstances, that the Facility is being used for living accommodation purposes such as overnight sleeping; making preparations for overnight sleeping (including the laying down of bedding for the purpose of sleeping and/or erection of a tent or other shelter); making any fire for cooking; or using or preparing to use tents, motor vehicles, or other structures for sleeping and/or cooking.
- d. "Canvassing" means solicitation by someone other than a University staff for a donation (whether money, services, or tangible items), soliciting a signature for a petition; soliciting an email address, phone number or other contact information; offering information about services or sales; and/or distributing any Literature, flier, coupon book, sample, promotional item, coupon or any other tangible item. Canvassing does not include leaving or placing any unattended Literature, flier, sample, sticker, promotional item, coupon or any other tangible item anywhere on the property, which is prohibited except as provided in this Policy.
- e. "Chalking" means using chalk on sidewalks or other surfaces to write messages or draw pictures.

- f. "Commercial" means occupied with or engaged in commerce or work intended for commerce. This includes activity by a non-profit entity and any exchange, barter, purchase or sale of goods or services, whether direct or indirect, not originated by CU South Denver staff.
- g. "CU South Denver Staff" are staff hired by the University of Colorado to work primarily at the Liniger Building.
- h. "Event" is a non-academic use of space initiated by CU South Denver staff, or an academic use of space in which catering is provided.
- i. "Event Rental Agreement" is an agreement executed by CU South Denver and a third party for the use of Event Space at the Facility.
- j. "Event Space" incorporates those areas of the Facility that are primarily associated with community rental and not generally used for academic purposes. Academic Space can be used for Event Space, but in such instances not related to higher education or the administration of CU South Denver, shall be subject to the Event Space rates.
- k. "Facility" means the Liniger Building at the University of Colorado South Denver. Facility includes all attached property including terrace, patio, parking lots, grass area, courtyard, or plaza.
- l. "Gathering" means the use of a Facility space for a specified period that is not initiated by or managed by CU South Denver staff. This includes, but is not limited to, demonstrations, parades, marches, or other events not initiated by or managed by CU South Denver staff. All Gatherings require prior approval by the Vice Chancellor.
- m. "Golfing" means striking any kind of ball or other object with a golf club or similar stick.
- n. "Lawn Sign" means a temporary sign placed in or on the ground in any Outdoor Space not initiated by CU South Denver staff.
- o. "Literature" means a newspaper, book, sticker, magazine, pamphlet, booklet, newsletter, circulars or single-page fliers.
- p. "Organizer" means the third party or entity seeking to schedule a Gathering.
- q. "Outdoor Space" means all outdoor portions of the Facility, including but not limited to, sidewalks, kiosks, railings, walls, light poles, trees, fences, benches, bridges, bodies of water, underpasses, streets, plazas, fields, parking lots, plazas, patios, or terraces.
- r. "Posting" means placing a sign, banner, flier, poster, announcement, or other type of document or material on any wall, door, kiosk, bulletin board, or other surface.
- s. "Property" means the entire asset belonging to the University of Colorado including building, acreage, and parking lots at 10035 S. Peoria St. in Parker, Colorado. This property is titled the "Liniger Building at CU South Denver."
- t. "Public Space" means nearby outdoor property that is not part of the Facility, including but not limited to, sidewalks, bodies of water, underpasses, or streets.
- u. "Special Gathering Zone" means a Facility space designated by the University to accommodate approved or unscheduled Gatherings at the Facility or on the Property.
- v. "Temporary Structure" means anything that is constructed of tangible materials, whether freestanding, staked or attached to any building or in any Outdoor Space, and includes, but is not limited to any: booth, tent, shed, awning, inflatable structure, or any other kind of shelter; vehicle, cart, or trailer; art

installation, sculpture, or other artwork; scaffold, ramp, railing, staging, or any other type of framework; bleachers or bench; or fence, barricade, or other type of barrier.

- w. "University" means the University of Colorado.
- x. "University Department" means a University of Colorado School, College, Department, Institute, Unit, or Center."
- y. "University of Colorado South Denver" or "CU South Denver" means the property belonging to the University of Colorado including building, acreage, and parking lots at 10035 S. Peoria St. in Parker, Colorado.
- z. "Vice Chancellor" means the Vice Chancellor of the University of Colorado South Denver.

IV. Facility or Property Closure

- a. The Vice Chancellor or his or her designee may close all or a portion of the Facility or Property or limit access to specified areas of the Facility or Property for one or more of the following reasons:
 - i. Weather, flood, fire, or other emergencies. Applicable University of Colorado Denver campus policies will control these closures.
 - ii. To prevent material and substantial disruption of the University's operations and/or activities.
 - iii. Public safety.
 - iv. Construction or maintenance project or operation.
 - v. Significant snow accumulation or severe weather.
 - vi. Scheduled holidays or closure days.
- a. The decision to close all or part of the Facility or Property will be made by the Vice Chancellor or his/her designee. The Vice Chancellor may consult with various individuals and ask for recommendations, but the Vice Chancellor will make the final decision.
- b. If there is a closure under this policy, no Events or Gatherings will be scheduled and any scheduled Event or Gathering may be cancelled. If only a portion of the Facility or Property is closed or has access limited to it, no Event or Gathering will be scheduled for that portion of the Facility or Property and any Events or Gatherings previously scheduled may be cancelled.
- c. Anyone in an area that has been closed under this section may be cited for trespass.
- d. Facility closures due to weather will be announced on the Weather Line at 303-649-4001.
- e. For cancelled scheduled rental events due to any of the above, the cancellation policy in Event Rental Agreement.

V. Use

The Facility shall be used for the following purposes:

- a. Classroom, laboratory, teaching, and instructional programs scheduled by CU South Denver staff.
- b. Administrative, scholarship, fund-raising, mandatory training, outreach and development.
- c. Activities organized by a recognized student organization that is in good standing at the time of scheduling the Event or Gathering and also on the date(s) of the Event or Gathering.
- d. Educational or research programs conducted by entities that have a current affiliation with the University.
- e. Community and museum events scheduled and managed by staff of CU South Denver.
- f. K-12 education and adult education events scheduled and managed by staff of CU South Denver. All other non-University uses, subject to availability and other requirements of this policy.
- g. Scheduled use has priority over unscheduled use.
- h. The Vice Chancellor or the Department of Public Safety, in consultation with University officials, may override usage and scheduling for purposes related to the response, protection, or management of criminal investigations; critical incidents; unplanned events which may have an impact on University operations; or scheduled events which involve dedicated emergency resources.

VI. Conditions of Use for Gatherings

- a. All entities or individuals other than CU South Denver staff or faculty not wishing to rent the Facility through an Event Rental Agreement or attend an organized event by the University, and wishing to use the Facility must initiate a request for a Gathering through the CU South Denver Business Services Director. All Gatherings require the prior-approval of the Vice Chancellor or his or her designee.
- b. In general, approvals for Gatherings are limited to University of Colorado students, staff, faculty, and alumni.
- c. Gatherings for social or fund-raising intentions will not be approved. A Facility Event Rental Agreement must be completed and approved instead.
- d. The CU South Denver Business Services Director may determine that a Gathering needs to go through an additional review process and request further information from the applicant.
- e. The Vice Chancellor may deny an application or revoke the approval of a request for a Gathering. The Vice Chancellor may deny an application only on one or more of the following grounds:
 - i. The application (including any required attachments and submissions) has not been fully completed.
 - ii. The use or activity intended by the applicant would conflict with a previously approved University program or Event.
 - iii. The proposed Gathering does not comply with this policy.
 - iv. The Organizer or other attendees have established a history of causing material disruption with University activities, property damage, or personal injuries.

- v. The proposed Gathering presents an unreasonable risk of material and substantial disruption to academic, community, administrative, or operational functions of the University.
 - vi. The use or activity intended by the Organizer is prohibited by law, by the laws of the Regents of the University of Colorado, this Policy or other University rules or policies.
 - vii. The Organizer or the entity on whose behalf the request is submitted has:
 - 1. Made material misrepresentations on the application,
 - 2. On prior occasions made material misrepresentations on applications for past Events, or
 - 3. Violated other University policies, and/or
 - 4. Unpaid obligations to the University.
 - 5. Scheduled a Gathering, but did not hold the Gathering as scheduled, and did not cancel the Gathering in advance.
- f. The Organizer must agree to the following conditions:
- i. Submit a written Gathering request form to southdenverevents@ucdenver.edu 15 business days prior to the requested Gathering date.
 - ii. Complete the Gathering agreement submitted to the Organizer by the University of Colorado Events and Catering Unit. Incomplete forms will not be considered.
 - iii. Receive approval in writing for the Gathering from the Vice Chancellor or designee.
 - iv. To be physically present or have a designee present at the approved Gathering location during the entire Gathering to supervise and ensure the Facility is used for the purpose and in the manner stated in the agreement.
 - v. To be responsible for all operating costs as provided herein including, but not limited to, rental fees, utility costs, non-routine clean-up, security, and parking and for reimbursing the University for damage to University Property or buildings that might occur in connection with the Gathering.
 - vi. To conduct the Gathering and use the Facility in compliance with local, state, and federal laws, and University policies and regulations.
- g. All funds collected at a Gathering by a University Department or student organization shall be deposited into a University account.
- h. No Facility space may be used in a manner that materially and substantially disrupts the University teaching, research, administrative, community, and/or service activities of CU South Denver. Illustrative but not definitive of such kinds of disruption are the following:
- i. Violence or incitement to imminent violence.
 - ii. Damage to property.
 - iii. Persistent noise at a level materially and substantially disruptive of classes, research, administrative business, study, etc.

- iv. Obstructing the entrance/exit to any Facility or Outdoor Space or obstructing the free movement of vehicular or pedestrian traffic along or through any sidewalk, walkway, street, or alley.
- i. The Facility may not be used in any manner that makes it appear, whether expressly or implicitly, that the University is endorsing a partisan, political, sectarian, or religious position.
- j. Use of rooftops is prohibited except for use pursuant to a contract, lease or license with the University.
- k. Temporary Structures are not permitted.
- l. Camping is prohibited in any part of the Facility including Outdoor Space unless organized by CU South Denver staff.
- m. Appeals
 - i. Any decision regarding Gatherings by the Vice Chancellor or designee may be appealed by filing an appeal with the Chancellor of the University of Colorado Denver Campus. The appeal must be in writing and filed with the Chancellor within 10 calendar days of the Vice Chancellor or designee's decision.
 - ii. The Chancellor may request additional information from the petitioner in writing or in person.
 - iii. The Chancellor shall notify the petitioner of the outcome of the appeal in writing within five (5) business days of receiving the request for appeal. The Chancellor's decision shall be final.
 - iv. The Gathering shall not occur until the Appeal determination is final.

VII. Conditions of Use for Events

- a. Events may be requested by University and non-University organizations, entities or individuals, including non-profit entities, businesses, persons, or organizations. An approved and signed rental agreement is required to use the Facility for Events.
- b. Events may be requested and scheduled through the CU South Denver Events and Catering Unit and are subject to the approval and completion of a paid Event Rental Agreement. All contractual provisions set forth in the executed Event Rental Agreement apply to the Event.
- c. All University and non-University organizations, entities or individuals, including non-profit entities or organizations, using any Facility space will be charged a rental fee for use of the space. Official University entities and non-profit entities will receive a 25% discount on Event Space rates. Evidence of status shall be required. University employees using the space for non-University reasons shall not receive this discount.
- d. During the Event the signed Event Rental Agreement for the Event must be available for inspection upon request.
- e. CU South Denver reserves the right to deny an Event rental agreement due to scheduling conflicts, existing policies, and where a customer's presence in the Facility would detract or be perceived to detract from the safety, welfare, and well-being of other patrons or the Facility or the University.

- f. Events shall not obstruct or disrupt entrance or egress anywhere on the Property or obstruct or disrupt the flow of pedestrian or vehicular traffic.
- g. The University reserves the right to deny an Event Rental Agreement based on a previous Event Rentals Agreement or policy violation.
- h. Organization is authorized to use only the space rented in the Event Rental Agreement. Violating rental space boundaries is not permitted.

VIII. Conditions of Use for Academic Space Classrooms

- a. Use of Academic Space classrooms must be scheduled with CU South Denver staff. The exception is that current students and faculty may use the classrooms to study or prepare when classes or meetings are not in session. An active badge is required to use the classrooms.
- b. Doors to classrooms must not be propped open unless the room is occupied.
- c. Computers in the lab must be turned off after use. Food and drink is not allowed at tables with CU South Denver computers.
- d. Please erase dry erase boards after the class is completed.
- e. Do not leave food, appliances, class-specific supplies or equipment, waste, or personal property in shared classrooms. These items will be disposed if left in classrooms.
- f. Do not use a level of volume that will disturb other classrooms.
- g. Please contact the Assistant Vice Chancellor for Program Operations at 303-315-9405 for any needs or questions regarding CU South Denver classrooms, labs, or landing spaces.
- h. Furniture must not be removed from any rooms and rooms must be returned to the original configuration. Please rearrange furniture into its proper set up as delineated on the wall near the light switch.
- i. Groups requiring Audio Visual services must contact the Assistant Vice Chancellor for Program Operations at 303-315-9405 at least two weeks prior to the date the services are needed.
- j. For IT assistance during class, please contact IT at 720-488-3375.
- k. Please contact the Assistant Vice Chancellor for Program Operations at 303-315-9405 or the Deputy Controller at 720-488-3300 for scheduling or for any urgent custodial needs in classrooms during business hours.
- l. CU South Denver may use the Academic Space Classrooms space for Event rental upon occasion. In these cases, Event Rental Agreements will be required and Event Rental Space prices shall apply.
- m. Alcoholic beverages are not permitted in Academic Spaces except for Events scheduled by CU South Denver staff.

IX. Security

- a. For life and death emergencies, please call 9-1-1.
- b. For Gatherings, the Organizer must provide appropriate security for the Gathering. The amount of security required for a Gathering will be determined by the University Police Department and shall be based on the following considerations:
 - i. The number of people expected to attend the Gathering.

- ii. Maximum occupancy requirements.
 - iii. The Facility area where the Gathering is to be held.
 - iv. The type of Gathering being held.
- c. For all Facility Events initiated by CU South Denver, the University shall provide security coverage. Patrons may contact Security at 720-488-3310 for an escort to their car after dark or to report an issue.
- d. Doors to the Facility must never be propped open.
- e. Lockers are provided for student and faculty belongings. Please contact the Assistant Vice Chancellor for Program Operations at 303-315-9405 for access.
- f. If evacuation is required, patrons, students, faculty, and employees are recommended to gather in the west parking lot. This evacuation site should not be used in a shelter-in-place notification.
- g. For issues or complaints relating to security, please call the Deputy Controller at 720-488-3300.
- h. Badges are required for all staff, students, and faculty at CU South Denver. Non-badged persons can only enter during business hours or during accessible events. Badged persons shall not allow access to non-badged persons that are not known to them.
- i. Friends and family members of University staff and faculty may not access museum services without paying the applicable admission cost. CU South Denver staff, students, and faculty have free access to the museum but may not attend movies or scheduled events without paying. To access the museum, staff, students, and faculty must be able to present their CU South Denver ID upon request.
- j. To obtain a badge, please contact the Assistant Vice Chancellor for Program Operations at 303-315-9405 or the Facility Manager at 720-488-3375.
- k. In obtaining a badge, staff, faculty, and students must provide their official ID and contact information so they may be contacted for Clery events, facility closure, and safety issues.

X. Alcohol

- a. Alcohol is permitted at Events pursuant to the terms of the Event Rental Agreement.
- b. Alcohol is not permitted at Gatherings under any circumstances.
- c. Events where alcohol will be served or consumed shall comply with University of Colorado Denver Alcohol Policy and all other applicable laws, policies and procedures.
- d. For internal CU Denver|Anschutz entities, the Event with Alcohol Authorization Form must be completed and submitted to the CU South Denver Business Services Director. The Business Services Director will review the form and send to the CU Denver|Anschutz Deputy Controller for signature. The Deputy Controller shall consult with the CU Denver|Anschutz Alcohol Review Committee as needed. The Deputy Controller then sends the form to the CU South Denver Vice Chancellor for approval. For external entities (including other CU campuses), alcohol use is controlled through the Event rental agreement.

- e. No alcohol is permitted that is not associated with a signed and approved Event Rental Agreement.

XI. Gatherings in Outdoor Spaces

- a. In addition to all the other requirements of this policy, Gatherings in Outdoor Spaces must comply with the following requirements:
 - i. Gatherings after dusk or before dawn in Outdoor Spaces shall be held in a place with adequate lighting.
 - ii. The Organizer shall make prior arrangements for adequate, available sanitary facilities within and/or in the vicinity of the Gathering before, during, and for a reasonable period of time following the conclusion of the Gathering.
 - iii. The Organizer shall fund and provide adequate emergency medical and fire services.
- b. Outdoor amplified sound or music can only take place in an Outdoor Space as provided herein.
 - i. Between the hours of 12:00 PM to 1:00 PM on weekdays.
 - ii. Between 5 pm to 10 pm on Friday.
 - iii. Between 9 am and 10 pm on Saturday and Sunday.
- c. Approved Gatherings in an Outdoor Space may have outdoor amplified sound or music if the following conditions are satisfied. The level of sound, amplified or unamplified, from the Gathering does not exceed 80 decibels on the A scale sustained for more than 15 seconds when measured at the perimeter of the Property surrounding the Gathering.
 - i. The Gathering does not begin before 8:00 am and continue after 10:00 pm.
 - ii. University officials may require a reduction in the noise level to bring the Gathering into compliance with this policy. Failure to comply within a reasonable period of time may result in a termination of the Gathering, fines, and/or forfeiture of future use of the Facility.
 - iii. Notwithstanding any other part of this section, the Gathering may be cancelled or delayed due to weather conditions if the conditions create unreasonable risk of harm to participants or spectators or could result in damage or unreasonable wear and tear to the Outdoor Space.
- d. Gatherings are not permitted on any sidewalk bordering a street and are not permitted in the flagstone patio area of the main entrance, waterfall, and café.
- e. Most gatherings in outdoor spaces will be approved to use the grass area northeast of Lioness Way, just south of concrete wall, bordered on west by concrete walkway, bordered on north by shrubs and concrete wall. This area can be found at <https://goo.gl/map0s/ndhvB>

XII. Free Speech Area

- a. The grass area northeast of Lioness Way, just south of concrete wall, bordered on west by concrete walkway, bordered on north by shrubs and concrete wall is the Free Speech Area. This area can be found at <https://goo.gl/maps/ndhvB> may be used by the public for discussion or public expression without scheduling between the hours of 9:00 am and 5:00 pm.
- b. Unscheduled use of the Free Speech Area must comply with following:
 - i. The use cannot conflict with a previously scheduled Event.
 - ii. The use must not involve any specifically prohibited use as set forth in Section below "Specifically Prohibited Uses."
 - iii. The use must comply with the conditions of use set forth in Section "Conditions of Use for Gatherings."
 - iv. Notwithstanding the above, amplified sound is not permitted at any unscheduled Gathering.
 - v. Temporary Structures are prohibited.
- c. Anyone wishing to make unscheduled use of the Free Speech Area should contact the CU South Denver Business Services Director about the use in order to help avoid conflicts with a previously scheduled Gathering.
- d. Unscheduled Gatherings using an area other than the Free Speech Area may be cited for trespassing.

XIII. Canvassing

- a. Canvassing is not permitted except for a Gathering scheduled in accordance with this policy.
- b. Canvassing is not permitted on any sidewalk bordering a street and is not permitted in the flagstone patio area of the main entrance, waterfall, and café.
- c. Canvassing may not include tables, displays, signs, banners, or any other Temporary Structure, permanent structure or framework.
- d. The Organizer need not be present for the entirety of a Gathering that involves Canvassing as long as he or she is available during the Gathering at the contact number provided in the Gathering agreement.
- e. Canvassing shall not obstruct or disrupt entrance or egress to any Facility or Outdoor Space or obstruct or disrupt the flow of pedestrian or vehicular traffic.
- f. In addition to any other applicable requirements under this policy, the following requirements must be satisfied in order to schedule a Gathering that includes Canvassing.
 - i. Any Gathering involving Canvassing may only take place during approved Gathering hours.
 - ii. Any Gathering involving Canvassing may not take place inside any building.
 - iii. Any Gathering involving Canvassing may not include leaving literature, fliers, samples, promotional items, coupons or any other tangible items behind or unattended before, during or after the

- Gathering and shall not place them on any vehicles in the parking lot.
- iv. Canvassing shall not harass or appear to harass any patrons to the Facility.

XIV. Posting of Signs, Fliers, Banners, and Other Materials

- a. Banners, fliers, signs, and other postings are not permitted except as provided in this policy.
- b. This section does not apply to permanent University signage, any signage related to public safety operations, or signage posted by CU South Denver staff.
- c. Posting in outdoor spaces is not permitted.
- d. A University Department or unit may request permission to post a Banner on a Facility interior space.
- e. In deciding whether to grant the request, the following factors shall be considered:
 - i. The connection with the University's mission.
 - ii. Whether the posting is done pursuant to a written contract with a University Department.
 - iii. Whether the posting promotes or provides information about University operations such as classes, orientation, and registration.
 - iv. Whether the posting recognizes achievement by a University Department.
 - v. The duration, size, material, and location of the posting.
- f. General postings in interior spaces in the Facility:
 - i. The Vice Chancellor will designate a location within the Second Floor Student Commons and in the Basement Student and Faculty Lounge where general posting is permitted in the Facility without prior approval.
 - ii. Postings in a Facility must comply with the following:
 1. Posting is only permitted on existing bulletin boards in University-designated space.
 2. Multiple copies of the same posting on the same space are prohibited in indoor posting spaces.
 3. A posting may not be larger than 8 1/2" by 11."
 4. Spaces where posting is permitted will be periodically cleared without notice to individuals posting material.
 5. Individuals posting material may not cover or remove other postings.
 6. Postings must be fastened with appropriate methods (staples, thumbtacks, or other temporary fastening method). Fastenings that damage or mar the space (strapping tape, duct tape, glue, etc.) are prohibited.
 7. All postings must be dated or will be subject to removal.

8. Only University of Colorado students, faculty, and staff may use the designated posting locations.
9. Postings which detract or are perceived to detract from the safety, welfare, and well-being of other patrons and the Facility and University shall not be allowed.
10. Postings indicating the following shall not be allowed: violence, damage to property, material that makes it appear, whether expressly or implicitly, that the University is endorsing a partisan, political, sectarian, or religious position.

g. Advertising

- i. No Posting or other distribution of Commercial advertising, is permitted.
- ii. This section does not apply to advertising pursuant to a contract, lease, or license with the University.
- iii. This section does not apply to Advertising initiated by CU South Denver staff.
- iv. Unattended Literature is not to be placed at the Facility unless initiated and approved by CU South Denver staff. This does not include distribution of Literature at an Event involving Canvassing.
- v. Literature placed in the Facility or Outdoor Spaces in violation of this policy will be disposed of without notice.

h. Lawn Signs are prohibited except as provided herein.

- i. Placement of a Lawn Sign for a Gathering is prohibited under this policy.
- ii. Lawn Signs may be placed only by CU South Denver staff.
- iii. Any Lawn Signs placed in violation of this policy or not removed at the end of time period approved will be removed and destroyed without notice.

XV. Specifically Prohibited Uses

a. The following uses of the Facility are prohibited.

- i. Any use that does not comply with this policy; that violates federal, state, or applicable local law, regulation or ordinance; or that violates any Regent Law or other University policy or procedure.
- ii. Golfing unless the activity is part of a CU South Denver initiated Event.
- iii. Skiing, sledding, tubing, or snowboarding on University property unless the activity is part of a CU South Denver initiated Event. Sledding includes, but is not limited to, sliding on a tray, piece of cardboard, or any other object.
- iv. Skateboarding.
- v. Tailgating.

- vi. Chalking.
- vii. Climbing on trees or sculptures or the water fountain.
- viii. Riding bicycles, scooters, or powered equipment on pedestrian walkways, except as required by the CU South Denver Facilities Department and except as required for mobility.
- ix. Storage of bicycles or unicycles inside the buildings of the Facility.
- x. Use of bicycles, unicycles, rollerblades, scooters, and skateboards inside the buildings of the Facility except as required for mobility.
- xi. Climbing or rappelling on the exterior of any Facility or on any crane or other construction equipment, including, but not limited to, activities commonly referred to as "buildering".
- xii. Launching a rocket or flying model aircraft unless the activity is part of a CU South Denver initiated Event.
- xiii. Use of helium balloons.
- xiv. Any use that presents an unreasonable risk of injury or damage to person or property.

XVI. Smoking

- a. Smoking and other tobacco use is prohibited in all Facility indoor spaces.
- b. Smoking and other tobacco use is not allowed within 25 feet of the building.
- c. Smoking and other tobacco use is not allowed on the café patio.
- d. All tobacco materials must be disposed outside of the buildings and in an appropriate receptacle.
- e. Marijuana is not permitted on the Facility or Property for any purpose.
- f. Smoking includes electronic cigarettes.

XVII. Parking

- a. Free parking is provided for all patrons.
- b. Vehicles left over more than one night may be towed.
- c. Parking for Events, educational purposes, and other appropriate activities is generally allowed anywhere within the Property's provided parking lots.
- d. When large community events are scheduled on a day where higher education courses are provided, a small part of the parking lot may be blocked off for CU student parking only. In these cases, non-student patrons parking in these areas may be ticketed or towed. Please contact the Assistant Vice Chancellor for Program Operations at 303-315-9405 for a student parking tag.
- e. Student parking tags must be returned to the Assistant Vice Chancellor for Program Operations or a \$25 administrative charge will be applied to the student account.
- f. Persons who do not park within defined parking spaces or take two parking spaces may be ticketed or towed.
- g. For issues or complaints relating to parking, please call the Deputy Controller at 720-488-3300.

XVIII. Attire

- a. Attire at CU South Denver shall be appropriate and professional for students, staff, and faculty.
- b. Please report severely inappropriate attire to the Business Services Director.

XIX. Animals

- a. Animals owned and managed by CU South Denver may be on the premises.
- b. Patrons and students shall not bring animals inside the facility's building except service animals are welcome.
- c. Pets are allowed on the grounds of the facility but must be on a 6 foot leash at all times and owners must pick up after their pets immediately.